

# – WHAT DO I NEED TO RENEW? –

**These items are REQUIRED, whether you renew online, by mail or in person. Avoid delays – make sure your submission is complete!**

**DEADLINES:** Mail-In renewals must be **postmarked** by Jan 10<sup>th</sup>!  
Online renewals must be **received** by Jan 10<sup>th</sup>!

- Completed, Correct Renewal Form**
  - be sure to use the correct form – Individual/Seniors use the same form; Family Memberships require a different form!
  - use **Renewal forms only** – DO NOT use New Member Applications!
  - be sure all form boxes are filled out. Incomplete forms will delay your renewal!
  - **AGAIN THIS YEAR:** a **Waiver Form** is **REQUIRED** to renew!
  - be sure to include license plate numbers for your vehicles! Many continue to change as the new-style plates are issued.
- Proof of CURRENT NRA Membership**
  - membership card or address block from a recent NRA magazine will work for this
- Proof of Background Check**
  - see checklist to the right for acceptable credentials
- Correct Payment**
  - don't forget to include any work hour assessments if you don't have the full 16 hours
  - if you are renewing by **mail**, be sure to include the \$5.00 processing fee
  - if you are renewing **online** the charges will include a 3.6% convenience fee, rounded up to the nearest dollar.

## BACKGROUND CHECK CHECKLIST

Approved methods to satisfy the Background Check requirement for renewal of ARPC membership:

- CCW Permit**
- Dept. of Defense ID**
- Federal Firearms Licensee**
- NICS Check within prior 12 months**
- Illinois FOID or PERC Card**
- Law Enforcement ID**
- EMT/Firefighter ID**
- MD or Pharmacist ID**
- School District Employment ID**
- Security Professional ID**
- Safe Haven/Church ID**
- Boy Scouts Background Check**

All permits/IDs must be current & valid. If you have another way of showing a current Background Check, contact the Membership Officer for approval. If you cannot otherwise satisfy the requirement, you will need to pay for a Commercial Background Check. Questions? Email Cory Sova, Membership Officer:

[membership@arnoldgunclub.org](mailto:membership@arnoldgunclub.org)